

Performance Management Framework Report

Performance Select Committee, item

Committee: PERFORMANCE SELECT COMMITTEE

Agenda Item

Date: 5th February 2008

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Title: PERFORMANCE MANAGEMENT
FRAMEWORK – INDICATORS 2008/09

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Item for
decision

Summary

1. This report presents an overview of the proposed performance management framework with effect from 1st April 2008, including details of the new national indicators that it is anticipated that the Council will be required to collect from 1st April 2008, together with a list of the proposed corporate and service indicators.

Recommendations

2. That the Committee discusses the new single set of national indicators.
3. That the Committee agrees the proposed corporate indicators and associated targets for 2008/09.
4. That the Committee considers and comments on the proposed service indicators for 2008/09.

Background Papers

5. The following papers were referred to by the author in the preparation of the report:
 - Audit Commission – National Indicators for Local authorities and Local Authority Partnerships: Handbook of Definitions
 - Performance Improvement Team internal files 2006 and 2007
 - Best Value Performance Plan 2007/08
 - Corporate Plan 2007/09
 - Audit Commission - Value for Money in Public Sector Corporate Services

Impact

Communication/Consultation	Communication on performance is carried out via Utterings, Uttlesford Life, Members' Bulletin and specific service briefings
Community Safety	None
Equalities	None beyond service improvement on the equality and diversity performance indicators

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Finance	Performance Improvement Plans cover any additional funding associated with recovery of performance
Human Rights	None
Legal implications	The Audit Commission's focus on data quality, will require consideration and quality assurance controls
Sustainability	No direct impact resulting from report findings

National Framework

6. As part of the new Performance Framework for Local Authorities it is anticipated that District Councils will be required to collect and report on approximately 64 of the new national set of 198 indicators. The exact number, content and reporting procedures of these indicators is yet to be clarified in further guidance from the Department of Communities and Local Government which, it is anticipated, will be published in February of this year.

Once further clarification has been received the exact indicators and appropriate targets will be presented to the next Performance Select Committee in May.

It is understood that a proportion of the District Level indicators will fall under the remit of the new Place Survey, which has been developed to replace the existing Best Value User Satisfaction Survey.

Local Performance Management Framework

7. Following Performance Select Committee on the 6th November 2007 the Performance Improvement Team, through meetings with Collection Officers, Heads of Division and SMB, have compiled a list of proposed corporate and service indicators.

At Council on 11th December 2007 Members approved the Corporate Plan 2007-09 and in addition resolved that the responsible committees be requested to determine the measurement and targets of the associated corporate indicators, for approval by the Performance Select Committee. This process is almost complete and the proposed targets and calculations presented to the responsible committees thus far have been included on the accompanying spreadsheet.

Corporate Indicators

The corporate indicators reflect the four corporate priorities set out in the Corporate Plan 2007/09. The aim of these indicators is to measure progress on the priorities. Whilst most of these indicators are new, several have been taken from the new national indicator set.

There are currently 15 corporate indicators, although this number may be reduced further once any outstanding information has been received.

These indicators will be monitored and reported quarterly to both the Strategic Management Board and Performance Select Committee.

Service Indicators

The service indicators have been developed to reflect actions/projects specified within the divisional plans.

Whilst a large proportion of the service indicators are new, several have been chosen from both the new national indicator set and the value for money indicator set. In addition, a number of the existing Best Value and Local Performance Indicators have been retained as service indicators where it has been deemed that they are both valuable and relevant.

There are currently 43 service indicators, although this number may be reduced further once any outstanding information has been received.

These service indicators will be monitored and reported quarterly to the Heads of Division Operations Board.

Risk Analysis

8. The following have been assessed as the potential risks associated with this issue.

Risk	Likelihood	Impact	Mitigating actions
That the relevant systems and procedures will not be in place by 1 st April 2008 to effectively monitor	Low	High	Work on establishing the necessary procedures and systems is already underway and will be under constant review

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and report on the performance indicators			
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